

POLICY DOCUMENT ON ANTI-RAGGING CELL

1. INTRODUCTION

In the classical language Sanskrit, Naipunnnya means ‘expertise’ or ‘mastery’. Naipunnnya, as the name signifies, aims at professionalism, discipline and holistic development of the students. The institute is unique in its approach towards professionalism whereby all get a platform to refine and mould their talents. Expansion of knowledge is an ongoing process here. **Naipunnnya School of Management, Cherthala (NSMC)**, a project of the Archdiocese of Ernakulam-Angamaly, was established in 2003 under the visionary leadership of His Excellency Mar Thomas Chakkiath. Naipunnnya affiliated to the University of Kerala in 2005. Within a decade of its establishment, Naipunnnya became synonymous with academic and professional excellence.

2. RAGGING

Ragging can be defined as:

- Any disorderly conduct, whether by words spoken or written, or by an act, which has the effect of teasing, or treating or handling with rudeness a fresher or a junior student.
- Indulging in rowdy or undisciplined activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension in a fresher or a junior student.

- c) Asking the students to do any act or perform something which such student will not perform in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

3. ANTI RAGGING CELL (ARC)

In order to address the issue of increase in ragging cases on campus, UGC has brought out the UGC regulation curbing the menace of ragging in higher educational institutions, 2009. These regulations are to be followed mandatorily by all higher educational institutional.

Anti-Ragging Committee will be the Supervisory and Advisory Committee in preserving a culture of Ragging Free Environment in the college campus. The Anti-Ragging Squad will work under the supervision of the Anti-Ragging Committee and monitor places like hostels, buses, canteens, classrooms, and other places where student congregations are ragging-free. Anti-Ragging Committee will be involved in designing strategies and action plan for curbing the menace of ragging in the college by adopting an array of activities.

Accordingly anti ragging committee was formed at the college level having following members.

- 1) Principal
- 2) Management representative
- 3) A First-year union representative
- 4) A Second-year union representative

- 5) A Third-year union representative
- 6) PTA President/member
- 7) A faculty member from each department

3.1 Objectives of ARC

Ragging is a humiliating social crime. The foremost objectives of ARC are:

- i. To prevent and protect the student community from being ragged or indulging in the act of ragging
- ii. To bring awareness among the students about the ill effects of ragging, its impact on human life and consequences of involvement in the act of ragging
- iii. To set up a monitoring system comprising of Anti Ragging Squad (ARS) to vigil on-campus and off campus situations to eliminate the chances of ragging cases
- iv. To receive complaints and resolve them through the ARC
- v. To initiate legal actions when required considering the intensity of ragging instances.

4. DUTIES OF RAGGING GRIEVANT

- i. A written complaint has to be submitted to the Anti-Ragging Cell (ARC) describing the ragging instance completely with date, time and place of happening.
- ii. The complaint should contain the identity of the complainant and the identity of the alleged.
- iii. The complainant should submit the complaint in person to any of the Anti-Ragging Cell (ARC) members.
- iv. The confidentiality of the complainant and any other applicable matters shall be maintained by the Anti-Ragging Committee.

5. REDRESSAL OF RAGGING CASES

- i. If the ragging instance is reported to be in occurrence, then the Anti-Ragging Cell (ARC) members shall immediately arrange for securing the complainant and/or victim
- ii. The victim should be taken for counselling
- iii. A written complaint shall be received from the complainant and/or victim describing the full details such as instance, date, time and place of occurrence
- iv. The complainant's and/or victim's identity such as name, semester, section, contact number, e-mail id, parent's name, parent's contact shall be obtained
- v. The alleged's identity such as name, branch, semester, section, contact number, email id, parent's name, parent's contact shall be obtained

- vi. The complaint shall be noted down in the Ragging Complaints Book kept with the member secretary
- vii. The complaint shall be documented in the file with committee members
- viii. The complaint shall be brought to the notice of the chairperson
- ix. A meeting shall be held in consultation with the chairperson to resolve the issue and to decide upon the action
- x. The actions against the alleged if found guilty shall be recommended by the Anti-Ragging Cell (ARC) to the Head of the institution.

6. ADMINISTRATIVE ACTION *(In the Event of Ragging)*

The nature and gravity of the guilt causes for punishments namely:

- i. Suspension from attending classes and academic privileges.
- ii. Withholding /withdrawing scholarship.
- iii. Debarring from appearing in any examinations
- iv. Withholding results/mark lists.
- v. Debarring from any event/programme.
- vi. Cancellation of admission.
- vii. Rustication from the institution for a period approved by the college council.

Amendments/Review: This policy shall be reviewed periodically and may be amended as and when required to retain its contemporary relevance. Any stakeholder of the institution may submit proposal for the improvement of policy to the IQAC. The proposed changes shall be reviewed by IQAC and, if found suitable, shall be forwarded to the higher authorities for consideration.

Indicative time of Review: 01/12/2025

Administering Entity: Principal, Vice principal, Executive director, IQAC Coordinator

Approval Authority: College council



Fr. Baiju George, Principal